

# WOMEN IN SURGERY AND RESEARCH GRANT GUIDELINES



PA RESEARCH FOUNDATION



## PAH Division of Surgery Women in Surgery and Research Grant Guidelines

The PA Research Foundation (the Foundation) is pleased to announce a funding opportunity made possible by generous donations to the Foundation from donors who specifically want to support women in surgery and clinical research at the Princess Alexandra Hospital (PAH) with grant funding.

**The Women in Surgery and Research (WiSR) Program** is offering five (5) \$1,000 grants for any project that develops new methods, technology, techniques, systems and/or applications, provided the project has the potential to result in new knowledge of significant impact that will ultimately improve the delivery of better healthcare to patients within the PAH Division of Surgery.

Funds can be used to backfill staff time to allow the recipient to engage in research.

### Application Requirements

It is the Foundation's intention to keep the application process as non-labour intensive as possible, with clear, succinct application directions on the application document.

The Expression of Interest (EOI) application form must be completed in its entirety by the deadline specified on the EOI. Incomplete or late EOIs will not be accepted. The following describes the requirements to apply:

- The applicant must be a female junior doctor (a Resident Medical Officer (RMO) or Post Graduate Year 4+ (PHO)) within the PAH Division of Surgery.
- There must be a clearly defined hypothesis, tested by the proposed research.
- The applicant's submission must be endorsed by their line manager.

Research must comply with ethical standards as set out by the National Health and Medical Research Council (NHMRC) and will be submitted through Metro South Health Human Research Ethics Committee (HREC).

### Assessment and Review Process

Applications will be assessed based on the following criteria for selection:

- **Novelty of the Project:** 50% based on the novelty of concept, originality and innovation.
- **Scientific Quality and Feasibility:** 25% based on the scientific quality and feasibility of the project.
- **Translation:** 25% based on the knowledge of where the outcome will benefit health.

**Administrative Review:** A grant committee will review all applications for completeness. Applications that do not provide all requirements will not progress.

**Technical and Peer Review:** Peer review is undertaken by a small team of reviewers who are all experienced researchers within the PAH Division of Surgery.





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**Shortlisting:** Shortlisted applicants will be asked to submit a detailed proposal before final review and selection.

### **Notification**

The Foundation will notify unsuccessful applicants by email. Successful grant applications will receive a Letter of Award and Funding Agreement which forms the basis of the terms and conditions of funding for the project. The signed Funding Agreement must be returned to the Foundation within one (1) month of receipt.

### **Funds and Reporting Requirements**

Grants are effective for two years. Interim progress reports (6 monthly) and a final report upon project completion must be provided to the Foundation.

90% of approved funds will be provided up front with 10% upon submission of the final report. Grant funds not invoiced to the Foundation within two (2) years of the grant award date, or within three (3) months of the final report submittal, will be rescinded by the Foundation. Unspent or uncommitted funds at the end of the project are to be returned to the Foundation to be utilised for this grant program.

### **Acknowledgements and Promotion**

Any publication arising from the funded project must acknowledge the support of the Foundation. Successful Foundation supported recipients are asked to actively help promote their research through a range of channels, including, but not limited to:

- Providing a 2-minute video on why the *WiSR Grants* and your research project are important and what it could mean for future patient/staff outcomes.
- Participating in communications, media releases and publications.
- Permitting professional photographs of applicant or project team.
- Speaking at events.
- Permitting the Foundation to promote your project through appropriate digital media platforms such as the Foundation website and Facebook page.

The above promotion not only helps to promote the individual research projects, but it also provides donors and supporters an insight into where their funds are being directed.

### **Further Information**

All enquiries regarding the grant should be directed to Sandra McGinnis at [funding@pafoundation.org.au](mailto:funding@pafoundation.org.au) or call 07 3180 1840.

